

# MGOW Community Come & Sing

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## TERMS & CONDITIONS - PLEASE READ CAREFULLY

Thank you for booking for the Community Come & Sing Day.

Please read the following Terms and Conditions carefully, they explain how our ticketing process works.

### Booking Tickets

- Please ensure you have requested the correct number of tickets for both choir members and conductor.
- You will be notified of the outcome of your application within 2 weeks of applying for tickets. Please note that the number of tickets requested cannot be changed after this point.
- If your application has been successful Music Generation Offaly/ Westmeath will send an invoice for the full amount due, to the email addresses you have provided. Please do not send any cheques until you have received an invoice from us.
- You will receive an email prior to the Community Come & Sing Day with final details about the event. Please ensure that you submit a correct, working email address for this.
- Please note that tickets are not sent to you prior to the event. Instead, you will be asked to sign-in on arrival on the day of the Community Come & Sing Day and submit a full and correct register for your group.
- The right is reserved to substitute artists/ workshop leaders and to vary programmes if necessary.

### Payment

- Full payment is due by the deadline stated on the invoice, strictly.
- If the invoice has not been paid in full by the payment deadline, Music Generation Offaly/ Westmeath reserve the right to turn people away from the event.
- It is not possible to 'pay on the door'.
- Music Generation Offaly/ Westmeath reserves the right to prevent choirs who reserve places and subsequently miss the payment deadline from booking future events.

### Cancellations & Refunds

- Cancellations will be accepted up to one month before the event date. After this point you will be charged the full amount for the tickets.
- Successful applications made within one month of the event are non-refundable.